

PUBLIC MEETING

October 22, 2013

The Verona Board of Education of the Township of Verona, in the County of Essex, New Jersey, convened in regular session on October 22, 2013 in the Board Office Conference Room at 6:59 p.m. The meeting was called to order by Mr. Quattrocchi. A statement was made that the meeting had been properly advertised in the designated newspapers and the agendas were posted at the appropriate locations.

The following members of the Board were present: Mr. John Quattrocchi, President, Mr. Michael Unis, Vice President and Mr. Joseph Bellino. Mr. Glenn Elliott was absent. Also present were: Mr. Steven Forte, Superintendent and Ms. Cheryl Nardino, Business Administrator/Board Secretary.

Resolved that the Board meet in private session, from which the public shall be excluded, to discuss the topics of negotiations and personnel or potential litigation which private discussion is being held pursuant to Section 7b and 8 of the Open Public Meeting Act. The matters under discussion will be disclosed to the public as soon as final decisions are made and voted upon.

Moved by: Mr. Unis

Seconded by: Mr. Bellino

Ayes: 3

Nays: 0

The Board convened to a confidential session on October 22, 2013 in the Board Office Conference Room at 7:00 p.m.

The Regular meeting reconvened to the regular session, in the Verona High School Media Center, at 8:00 p.m.

Approximately forty citizens and two members of press were present.

Public Comment on Agenda Items- None

Presentations- Mylan Architects and EI Architects presentation on the upcoming referendum

Committee Reports- None

Discussion-None

Superintendent's Report

- New Teacher and Principal evaluation system and procedures. Evaluation on teachers is based on student performance. Principal evaluation is based on teacher and student performance.
- Representative from the Department of Education has presented the new systems to our administrators

RESOLUTIONS

The following resolutions have been recommended by the Superintendent to the Board of Education:

RESOLVED that the Board approve **Resolutions #1-22**

Moved by: Mr. Bellino

Seconded by: Mr. Unis

Ayes: 3

Nays: 0

APPROVAL OF MINUTES

#1 RESOLVED that the Board approve the minutes of the following meetings:

Confidential & Regular Public Meeting **October 8, 2013**
October 15, 2013

PERSONNEL

#2 RESOLVED that the Board approve the following personnel recommendations
Pending the completion of pre-employment requirements:

2.1 PTP Mentors

Novice Teacher	Location	Mentor	Stipend	Notes
Patrick Bresnan	VHS	Christine Sepcie (new)	\$184	Paid for by staff member
Domenica Milo-Mastrobuono	VHS	Stacey Smith	\$550	Paid for by staff member
Colleen Heiser	HBW	Danielle Kelly	\$550	Paid for by staff member
Jenna Tripsas	FNB	Karen Sabatino	\$550	Paid for by staff member
Matthew Swajkowski	VHS	Linda Barone	\$550	Paid for by staff member
Laura Quinn	FNB	Nancy Hiscano	\$550	Paid for by staff member

2.2 New Staff

Name	Location	Assignment	Salary	Degree/Step	Term of employment	Department Committee	Replacing/Notes

Nese, Luigi	LAN	Head Custodian	\$28,052 pro-rated	Step 1	11/1-6/30/13	Education	Mauris Jackson
Tabaku, Sheptim	District	Maintenance	\$30,784 pro-rated	Step 3	10/23/13-6/30/13	Education	Anthony Allonardo

2.3 Leave of Absence

Name/Employee #	Position	Location	Reason	LOA Begin Date	Estimated Return Date	With/Without Pay
ID #100781	Spec. Ed. Tch.	HBW	Extension of Medical Leave	9/1/2013	12/1/2013	Without Pay
Osborn, Christine	Spanish Teacher	VHS	Maternity Leave	1/27/2014	9/1/2014	NA

2.4 Substitute Teachers/Lunch Aides/Classroom Aides

Name	Location	Position	Salary	Committee	Term of Employment
Bisaccia, Arlene	Elementary	Lunch aide Pomptonian	\$12.00/hr.	Education	SY 13-14
Bisaccia, Arlene	District	Sub Lunch aide	\$12.50/hr.	Education	SY 13-14
Toriello, Rosa	Laning	Perm. Lunch Aide	\$12.50/hr.	Education	SY 13-14
DeRose, Rose	District	Sub Bus Aide	\$12.25/hr.	Education	SY 13-14
DeRose, Rose	Spec. Svcs.	Sub classroom aide	\$12.25/hr.	Education	SY 13-14
DePaul, Gianna	District	Sub Teacher	\$85/day	Education	SY 13-14
DiNorcia, Donna	District	Sub Teacher	\$85/day	Education	SY 13-14
Fernandez, Dana	District	Sub Teacher	\$85/day	Education	SY 13-14
Kirk, Asheley	District	Sub Teacher	\$85/day	Education	SY 13-14
Maestas, Alyssa	District	Sub Teacher	\$85/day	Education	SY 13-14
Onley, Mel'India	District	Sub Teacher	\$85/day	Education	SY 13-14
Shrem, Michael	District	Sub School Psychologist	\$410/day	Education	SY 13-14
Herekar, Ashwin	Spec. Svcs.	Sub Teacher aide	\$12.25/hr.	Education	SY 13-14
Stanton, Diana	District	Sub Teacher	\$85/day	Education	SY 13-14

2.5 Retirement

Name	Position	Location	Effective Date of Retirement
Dimeck, Maureen	Admin. Asst.	Spec. Svcs./Athletics	1/1/2014

2.6 Personal Business

Employee #	Location	Reason	With/Without Pay
102330	VHS	Personal Business -10/25/13	Without Pay
101170	VHS	Personal Business - 10/11/13	Without Pay

2.7 Home Instruction

Name	Title	Salary	Term of employment	Department Committee
Castiglione, Katherine	Home Instructor	\$38/hr.	SY 13-14	Education
Herekar, Ashwin	Home Instructor	\$38/hr.	SY 13-14	Education
Ringle, Alyssa	Home Instructor	\$38/hr.	SY 13-14	Education

2.8 Stipend

Name	Location	Stipend	Dates	Notes
Duffy, Claire	Brookdale	\$600	9/23-27, 9/30, 10/1-2	Foundations presentation

#3 RESOLVED that the Board approve the payment of merit goals for **Steven Forte** in the amount of \$6,660.73.

EDUCATION/SPECIAL EDUCATION

#4 RESOLVED that the Board approve the NJDOE QSAC Statement of Assurance for 2013-2014.

#5 RESOLVED that the Board approve the attached Statistical Report for September 2013.

#6 RESOLVED that the Board approve the following:

6.1 Textbook and Movie Adoptions

Name	Author	Location	Grade
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AP French Textbook: AP prenons (2013)	Z Wanziger/Seldon	VHS	12
AP Spanish Textbook/TEMAS AP Spanish Language & Culture (2014)	Dragett/Conlon/Ehrsam/Millan	VHS	12
The Great Gatsby Movie (2013)	NA PG 13	VHS	English 11

6.2 Student Observer

Name	School	School/teacher/ Grade	Duration	Hours	Assignment
DePaul, Gianna	Morris Cty. Coll.	FNB/Hiscano/Gr. 2	10/22- 11/29/13	20 hrs.	Observer

#7 RESOLVED that the Board approve to continue to implement the NJDOE approved Comprehensive Equity Plan for the 2013-2014 school year.

CO-CURRICULAR/ATHLETICS

#8 RESOLVED that the Board approve the attached contract from Caldwell College for the 2014 Middle School and High School Graduation, June 18, 19 for practice and June 20, 2014 for graduation.

8.1 Stipend

Name	Location	Position	Stipend
Thai, Jonathan	VHS	Co-Advisor - Student Council	\$1,033

8.2 Field Trips

Name of Chaperone	School	Club/Destnation	Date of Field Trip	Cost
Carolyn Pietrucha, Heather Kunkel, Marisa Albano	HBW	Student Council - Pocono Valley Resort, Tannersville, PA	6/13/2014	\$68 per student
Freund, Howard	HBW	5th Grade - Fairview Lakes Camp, Newton, NJ	2/12- 2/13/14	\$80/\$90 per student

#9 RESOVLED that the Board approve the contract between the Verona Board of Education and the Yankees Baseball Summer Camp. (See attached)

FINANCE

#10 RESOLVED that the Board approve the enclosed check lists for the following amounts:

<u>Amount</u>	<u>Description</u>	<u>Check Register Date</u>
(\$32,006.81)	Void Checks	Sept. 24, 2013
\$36,401.95	Cafeteria Checks	Sept. 25 & Oct. 21, 2013
\$1,876,028.11	Sept. Payroll Checks	Oct. 1, 2013
\$ 45,197.93	Vendor Checks	Oct. 2, 2013
\$ 753,465.54	Vendor Checks	Oct. 18, 2013

#11 RESOLVED that the Board approve the attached list of individual transfers of line items in the 2013-2014 budget for:

September, 2013 in the amount of \$88,326

#12 RESOLVED that the Report of the Secretary for the period(s) as follows be approved:

September, 2013

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:20-2.13(e), that as of **September 30, 2013** after review of the Board Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund, has been over-expended in violation of N.J.A.C 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

#13 RESOLVED that the Board approve the Report of the Treasurer of School Monies for the following month:

September, 2013

- #14 **RESOLVED** that the Board approve an amendment to the FY14 NCLB grant to include Non-Public carryover funds from the FY13 grant in the amount of \$1,402.
- #15 **RESOLVED** that the Board accept a donation of 6 flat screen monitors valued at \$300 from Ms.Porter of NBSA Inc.
- #16 **RESOVLED** that the Board approve **Steven A. Forte** to attend the Blue Planet Training on May 7-8, 2013 in New York, NY at a cost of \$900.00.
- #17 **RESOLVED** that the Board accept a donation of services in the amount of \$750 from Bill Hoogterp – Blue Planet Training.
- #18 **RESOLVED** that the Board approve the bid from Executive Kids to rent classrooms at Brookdale Avenue School in the amount of \$2,000 per classroom per month with a start date of November 1, 2013.

ADDENDUM RESOLUTIONS

PERSONNEL

- #19 **RESOLVED** that the Board approve the following attendance at conference:

Cheryl Nardino – International Association of School Business
Officials Conference, Boston, MA
October 25 – 27, 2013

Registration	\$ 80.00
Mileage/Air fare	\$165.00
Meals	<u>\$177.00</u>
Total	\$422.00

SPECIAL EDUCATION

- #20 **RESOLVED** that the Board approve the following home instruction:

Student #	School	Grade	Hrs./Week	Beginning
20602	HBW	6	5 hrs./ 4-6 weeks	10/21/13

FINANCE

#21 RESOLVED that the Board approve the enclosed check lists for the following amounts:

<u>Amount</u>	<u>Description</u>	<u>Check Register Date</u>
\$265,974.51	Vendor Cks.	Oct. 22, 2013
\$ 30,231.00	Vendor Cks.	Oct. 22, 2013
\$ 30,411.05	Vendor Cks.	Oct. 22, 2013

#22 RESOLVED that the Board authorize the purchase of electrical energy services for public use on an online auction website. Energy Market Exchange will perform the auction services.

PUBLIC COMMENT

- Parent concern regarding a Middle School student presentation
- Concern about the compaction of the high school football field and the impact on the neighboring homeowners
- Concern on school security

The meeting adjourned at 9:25 p.m.

Respectfully submitted,

**Cheryl A. Nardino
Board Secretary**